SCRI
Sarah Cannon Research Institute
United Kingdom

JOB PROFILE

Job Title: **Clinical Research Fellow**

Department: **Drug Development Unit, Sarah Cannon Research UK**

Reports to: **SCRI UK Associate Medical Director and Executive Director**

Key Dimensions:

No. of staff directly responsible to post holder	None
No. of staff accountable to post holder	None
Value of budgets managed by post holder	None
Value of budgets for which post holder has delegated responsibility	None
Is post holder authorised to wire funds between budgets	No

Main Purpose of this Post:

To provide the highest standard of medical care for all patients participating in clinical trials.

To be responsible for the daily management of patients as directed by the respective Consultant, ensuring that instructions are undertaken as directed.

To ensure the Consultant(s) is informed of any changes in the patient's condition whilst monitoring the patient in close liaison with the nursing staff. Only where immediate medical intervention is judged necessary should the Clinical Research Fellow take direct action before contacting the Consultant(s).

The Clinical Research Fellow is expected to be competent in all aspects of cardio-pulmonary resuscitation and to have successfully completed the ALS course (in-house training offered, to be completed during the initial probation period).

To maintain confidentiality as indicated by the Data Protection Act.

Principal Duties:

Support Clinical Trials conducted at SCRI UK Drug Development Unit ("DDU"), including taking part in planning, setting up, conducting and reporting Clinical Trials of new cancer treatments.

Support NHS oncology clinics at partner Trust, as applicable.

Assist in providing responsible medical officer coverage for the DDU by undertaking clinical responsibilities for patients at the DDU.

Review all patients regularly on clinical trials, according to protocol and clinical need.

Review all drug charts and liaise with the nurse in charge regarding any potential problems.

To work in close liaison with the nursing team and multi-disciplinary team to ensure a high standard of patient care is delivered.

To consent patients following explanation of clinical trial or procedure.

To work in close liaison with the Laboratories to ensure all results are available as required and according to protocol.

To direct and manage Oncology and Medical Emergencies when they occur.

To attend immediately, give advice, liaise with Consultants and nursing staff and initiate treatment for any patient in an emergency situation.

To provide appropriate medical advice to patients who phone the facility.

To ensure when patients are seen that all necessary records are complete, accurate, and legible.

To be involved in setting of standards, clinical audit, risk management and other Clinical Governance issues.

To participate in clinical trial updates and telephone conferences.

Educational

To be responsible for own clinical/professional training.

To attend all mandatory training as outlined by SCRI UK, Advanced Life Support, and other relevant lectures/study days.

To provide training where appropriate to other staff within SCRI UK.

Time Table

Clinical Research Fellows' time will be arranged by SCRI UK and any partner Trust to provide sufficient coverage at SCRI CTF during the week and to enhance the clinical trial activities at SCRI UK.

General

Ensure GMC certificate, medical insurance etc are up to date and copies supplied to the Medical Director's office.

Attend, examine, and reasonably treat all accidents/incidents involving patients/visitors/staff completing all documentation accurately and legibly.

Ensure SCRI UK policies and procedures are adhered to, and participate in the updating and further development of same.

Dress code will be of a professional standard at all times. Name badge must be worn at all times in clinical areas.

Annual leave and sick leave entitlement is as per contract with requests for annual leave – in excess of one week requiring one-month notice. All leave to be covered internally amongst rostered Clinical Research Fellows.

Ensure that a safe working environment is maintained at all times in keeping with the Hospital's Health and Safety Policies and Procedures and all legislation relating to Health & Safety.

To be involved in Clinical Governance Programme.

Requirements for Post:

Pursuing a career in oncology in hospital or the pharmaceutical industry and have a strong commitment to clinical research.

Specialists or Specialist Trainees in Medical Oncology, Clinical Oncology, or other appropriate specialties.

Full Registration and licence to practice with the General Medical Council by the time of commencing job role. Registration in the GMC Specialist Register not obligatory.

MRCP or equivalent (applicable for UK applicants).

Advanced Life Support Certificate (in-house training offered, to be completed during the initial probation period).

Knowledge of Principles of EU Trials Directive, and hold a current certificate of Good Clinical Practice.

Experience in the management of acute medical emergencies and practical interventions.

Experience in general oncology management including treatment of oncological emergencies and cancer chemotherapy.

Have some experience and knowledge of cancer clinical trial methodology including the conduct of early trials.

Good communications skills, ability to work as part of a team, initiative and decision making ability.

Very good level of oral and written English language.

Terms and conditions of service

This appointment is subject to the terms and conditions of HCA International.

Post Holders signature: _____

Date _____

SCRI UK signature _____

Date: _____